

FEE STRUCTURE FOR ACCESS TO RECORDS

BYLAW NO. 2/99

A BYLAW OF THE VILLAGE OF GRANDVIEW BEACH FOR THE PURPOSE OF FURNISHING GENERAL DOCUMENTS IN ACCORDANCE WITH THE FREEDOM OF INFORMATION ACT AND THE URBAN MUNICIPALITIES ACT 1984.

The Council of the Village of Grandview Beach, in the Province of Saskatchewan, enacts as follows:

Interpretation

1. For the purpose of this bylaw the expression:
 - (a) "**document**" shall mean any one single page request.
 - (b) "**documents**" shall mean any request exceeding one single page, and does not exceed five single pages pertaining to a single request for information.
 - (c) "**multi-documents**" shall mean information pertaining to one subject matter, on one single date, which exceeds five pages in content.

Purpose

2. To fix a fee structure for the purpose of supplying copies of documents to the general public.

Requirements

3. Any person is entitled at any time during regular business hours to inspect:
 - (a) any contract approved by the council, any bylaw or resolution and any account paid by the council relating to the urban municipality;
 - (b) the registers maintained by the clerk in accordance with subsection 32(5) and 36(4) of the Urban Municipalities Act, 1984 and the Securities Register;
 - (c) any report of any consultant engaged by the municipality, or of any committee or of any municipal employee or employee of any board, association, commission or other organization established pursuant to the Urban Municipalities Act, 1984 by the council, after it has been submitted to the council, except any opinion or report of a solicitor or legal counsel;
 - (d) the minutes of the council after they have been approved by the council;
 - (e) any other reports and records authorized to be inspected by the council;

and the clerk shall, within a reasonable time after the demand, furnish him with copies of the whole or any part of any such documents at a rate that the council may fix as long as the rate fixed does not exceed the reasonable costs incurred by the municipality in furnishing the copies.

Fees

4. Fee Schedule 01/99 attached forms part of this bylaw and may be changed from time to time by a resolution of the council of the Municipality; All fees must be paid to and received by the Municipality prior to any documents being furnished;
6. This bylaw is effective January 01, 1999
7. Bylaw No. 1/99 is hereby repealed.

SIGNED and SEALED This 20th day of April, 1999

 *[Handwritten Signature]*

**FEE STRUCTURE FOR ACCESS TO RECORDS
Resort Village of Grandview Beach**

Bylaw 2/99 - Schedule of Fixed Fees

FEE SCHEDULE 1/99

- | | | | |
|----|-----|--|-------------------|
| 4. | (a) | A request for a "document" as defined | \$2.00 |
| | (b) | A request for a "documents" as defined | \$5.00 |
| | (c) | A "multi-documents" request as defined | \$1.00 (per page) |
| | (d) | A request for personal tax notice or receipts | No charge |
| | (e) | A request for personal water notice or receipt | No charge |

NOTE: All fees fixed will be based on single page single sided copies.

This Fee Schedule is effective January 01, 1999 which will be charged to all documentation requests furnished after the effective date.

/99 THAT the council of the Resort Village of Grandview Beach fix a Fee Schedule for the purpose of furnishing documents of the Municipality to individuals upon request.

CERTIFIED a true copy of a resolution of council of the Resort Village of Grandview Beach dated this 20th day of April, 1999.


Administrator