RESORT VILLAGE OF GRANDVIEW BEACH
MINUTES OF THE REGULAR MEETING OF COUNCIL
FEBRUARY 29th, 2020

960 East Assiniboine Avenue, Regina, Saskatchewan, S4V 2P8

ATTENDANCE:

Mayor Lorraine Snell (via Face Time)
Deputy Mayor Les Bonkowski
Councillor Ken Pedlow
Acting Administrator Gaylene Mellon

1. CALL TO ORDER

With quorum being present, Mayor Snell called the meeting to order on Saturday, February 29th, 2020 at 9:04 a.m.

2. APPROVAL OF MINUTES

2020-11 MOVED: Snell — "That the minutes from the Regular Council meeting on January 29th, 2020 be adopted as presented."
SECONDED: Bonkowski — **CARRIED**

3. OLD BUSINESS

4. CORRRESPONDENCE

a. The correspondence, having been considered, be received and filed, or actioned accordingly.

2020-12 MOVED: Snell — "That the Village donate $250 to STARS as a response to the donation request letter."
SECONDED: Pedlow — **CARRIED**

2020-13 MOVED: Bonkowski — "That the Village subscribe to the PARCS newsletter at a cost of $40 annually."
SECONDED: Snell — **CARRIED**

The administrators report was reviewed and filed.

5. NEW BUSINESS

2020-14	MOVED: Bonkowski SECONDED: Pedlow	"That the Village subscribe to the SouthWest District for Sport, Culture and Rec at a cost of $30 annually from April 1, 2020-March 31, 2021." **CARRIED**
2020-15	MOVED: Snell SECONDED: Bonkowski	"That the Village accept the resignation of Gaylene Mellon effective March 31st, 2020, with her last working day being March 6, 2020. The remainder of the month will be designated as vacation time with the exception of when Gaylene hosts and attends her final regular council meeting on March 25, 2020. Gaylene will also offer the new administrator some instruction on what items are being actioned and where things are to be found in the files and on the computer to ensure a smooth transition for the village prior to the end of March 2020." **CARRIED**
2020-16	MOVED: Snell SECONDED: Bonkowski	"That the Village approve the expense for the ad placed to hire a new administrator." **CARRIED**
2020-17	MOVED: Bonkowski SECONDED: Pedlow	"That the Village advertise and hire a village maintenance person now in preparation for the upcoming busy season." **CARRIED**
2020-18	MOVED: Bonkowski SECONDED: Pedlow	"That the Village authorize Ferne Senft to have full access to all accounts and signing authority for the Resort Village upon signing her letter of offer to be hired as the new administrator. **CARRIED**
2020-19	MOVED: Snell SECONDED: Bonkowski	"That the village approve the mailing address be changed for the new administrator and that Gaylene be able to have the mail forwarded for one year at the post office." **CARRIED**
2020-20	MOVED: Snell SECONDED: Bonkowski	"That the Village approve an increase in salary from $18/hour to $20/hour for the cleaning of the washrooms." **CARRIED**
2020-21	MOVED: Snell SECONDED: Bonkowski	"That the Village approve the demolition permit for Lot 2T, Blk 8, Plan GRAND. Permission has also been granted for the rate payer to use a trailer on this lot temporarily until a new cabin can be built in the next 2 years." **CARRIED**

6. LIST OF ACCOUNTS FOR RATIFICATION

2020-22	MOVED: Snell SECONDED:	"That the accounts listed on the "List of Accounts for Ratification" be now approved by Council; encompassing cheque numbers 1736 to 1744; in the amount of $3 821.53"

Pedlow **CARRIED**

7. LIST OF ACCOUNTS FOR APPROVAL AND RATIFICATION

2020-23 MOVED: Snell
SECONDED: Pedlow
"That the accounts listed on the "List of Accounts for Approval" and "List of Accounts for Ratification" for (7) online utility payments in the amount of $766.24, be now approved by Council"
CARRIED

2020-24 MOVED: Snell
SECONDED: Pedlow
"That the EPT payment in the amount of $1 074.24 be paid from the credit in the EPT account, be now approved by Council"
CARRIED

8. LIST OF ACCOUNTS FOR APPROVAL

2020-25 MOVED: Snell
SECONDED: Pedlow
"That the accounts listed on the "List of Accounts for Approval" be now approved by Council for payment; encompassing cheque numbers 1745 to 1753 in the amount of $8 523.29."
CARRIED

9. BANK RECONCILIATION AND FINANCIAL STATEMENTS

2020-26 MOVED: Snell — "That the bank reconciliation and financial statements for the period ending January 31st, 2020 be approved as presented"
SECONDED: Pedlow

CARRIED

10. DATE & TIME OF NEXT MEETING

2020-27 MOVED: Snell — "That the next regular meeting of council be set for March 25th, 2020 at 5:30 P.M. to take place at 960 East Assiniboine Avenue in Regina."
SECONDED: Pedlow

CARRIED

11. ADJOURNMENT

2020-28 Snell "That the meeting be adjourned at 12:36 p.m."

CARRIED

These Minutes Approved by:

Lorraine Snell
Mayor

Gaylene Mellon in attendance but signed by current Administrator Ferne Senft

Initials: Mayor _____ Admin _____

Resort Village of Grandview Beach
Payment Register
As of 29/04/2020

Bank Code: 1Bank - Demand Bank Account

	Payment #	Vendor	Date	Amount
Computer Cheques				
	1745	Saskatchewan Health Authority	23/02/2020	23.00
	1746	Gaylene Mellon	23/02/2020	1,457.17
	1747	MEPP	23/02/2020	324.26
	1748	Professional Bldg. Insp. Ltd.	23/02/2020	84.00
	1749	Canada Revenue Agency	23/02/2020	643.15
	1750	SAMA	23/02/2020	4,704.00
	1751	SUMA - Group Benefits	23/02/2020	363.45
	1752	Supreme Office Products	23/02/2020	136.76
	1753	Taxervice	23/02/2020	787.50
			Total:	8,523.29
			Total for 1Bank:	8,523.29

Payments Printed: 9

Resort Village of Grandview Beach
Payment Analysis
As of 29/04/2020

Payment #	Date	Vendor	Invoice #	Invoice Amt	Payment Amt
Bank Code:	**Online - Online bill payments**				
Oth 235930	23/02/2020	SASKENERGY - SaskEnergy	Feb/20 Energy	54.87	54.87
Oth 235934	23/02/2020	SASKPOWER - SaskPower	Feb/20 Shop Pwr	98.20	98.20
Oth 235936	23/02/2020	SASKPOWER - SaskPower	Feb/20 Pump Hou	34.26	34.26
Oth 235939	23/02/2020	SASKPOWER - SaskPower	Feb/20 Wtr twr	128.88	128.88
				Total for Online:	316.21

Resort Village of Grandview Beach
Payment Analysis
As of 29/02/2020

Payment #	Date	Vendor	Invoice #	Invoice Amt	Payment Amt
Bank Code: Online - Online bill payments					
Oth 246655	08/02/2020	SASKPOWER - SaskPower	Jan/20 St Lght	363.82	363.82
Oth 246656	08/02/2020	SASKPOWER - SaskPower	Jan/20 Poplar	23.33	23.33
Oth 246658	08/02/2020	SASKTEL - SaskTel	Jan/20 Phone	62.88	62.88
				Total for Online:	450.03